

Steele School Council Bylaws

Purpose

To offer the opportunity for individuals who are affected by the outcome of a decision at the school site share in the decision-making process.

The Governing Board authorizes the establishment of a School Council at each school site.

The School Council will be responsible for:

- Making recommendations to the Superintendent for the selection of the school administration; and the allocation of discretionary budgets.
- Determining the use of tax credit funds at the school as provided by law.

While the Governing Board or Superintendent may seek advice on additional matters, such advice will not be binding on the Governing Board or Superintendent.

The School Council will adhere to all Governing Board Policies, including Employee Agreements, state statutes and federal laws.

Council Goals

Steele School is committed to providing a high-quality educational program. Our goal is to develop self-directed learners, collaborative workers, problem solvers, and responsible citizens who are able to succeed in our ever-changing society

Membership

The School Council shall take into consideration the ethnic composition of the local community and shall consist of the following members as required by [A.R.S. §15-351](#):

1. Parents or legal guardians of pupils enrolled in the school: 6 positions
2. Teachers: 6 positions
3. Classified employees: 2 positions
4. Community members: 2 positions
5. Principal of the school

The number of representatives of teachers and parents/legal guardians of pupils enrolled at the school shall be equal and will constitute a majority of the School Council members.

Membership will be a term of one school year. To maintain a voting quorum, members are expected to make every effort to attend every meeting. If members miss more than two meetings, they will no longer be a voting member.

Our established quorum is 50% +1 of FILLED positions.

A facilitator shall be elected at the last meeting of the fiscal year by the majority of the School Council. This position shall be open to any member of the School Council. If this position cannot be filled by election, the principal shall serve in that capacity.

The facilitator must be elected/reelected yearly.

Open Meeting Law and Conduct of Meetings

School Councils are subject to the requirements of Arizona's Open Meeting Law ([A.R.S. §38-431, et seq.](#)), including, but not limited to, posting meetings notices, agendas, minutes, and access by the public. In addition, all School Councils shall include on their meeting agendas a "Call to the Audience" in accordance with [Governing Board policy BDF.A](#).

"Call to the Audience" will not last more than 25% of the scheduled meeting time.

Responsibilities of Members

The members are responsible for communicating with, and obtaining information from, their respective groups. Community members should be communicating with the community at large. Members are also responsible for relating the input they receive to the School Council.

Interview panels for selection of administration positions at the school must be authorized by the majority of the School Council and may include teachers, classified staff, parents, students, and community representatives.

The School Council will determine, with a representative from Human Resources and the Assistant Superintendent, how much involvement it will have in the administrative selection at their school as follows: They may choose to be involved in determining the preferred qualifications for the candidates, screening interviews, and suggestions for interview questions. The interview panel selected by the School Council will interview candidates and make recommendations to the Superintendent. The panel will be required to sign a form attesting to the candidate name(s) that shall be forwarded to the Superintendent. In the event an individual does not agree with the majority of the interview panel, he or she will have space to

note his or her dissent on the previously mentioned, signed form. In the event that none of the candidates are satisfactory, the panel can note that on the signed form.