

## FAMILY ENGAGEMENT TEAM MEETING MINUTES - QUARTER 1

<b>Location:</b>	Steele Elementary Library
<b>Date:</b>	11-Sep-23
<b>Time:</b>	2:15 - 3:15 pm
<b>Attendance:</b>	16 Members

AGENDA ITEMS	DISCUSSION NOTES	RESPONSIBLE FOR FOLLOW-UP
1 - Review District Family Engagement Guideline Documents	1 -	1 - Selina Heald
2 - Review Family Engagement Team Plan	2 -	2 - Selina Heald
3 - Assign Tasks to Complete Family Engagement Plan	3 - Events Committee, Parent/Family Recruitment, Fundraising Committee, Field Trip Committee,	3 - Selina Heald
4 - Create plan for participation by students, staff (100%), and parents/guardians in family engagement survey	4 - Social Media, ClassDojo, Parent Link, Newsletter	4 - Selina Heald
5 - Plan a Curricular Focused Event for Semester 1, and host the event prior to December 22, 2023	5 - STEAM Night December 12, 2023	5 - Selina Heald

6 - Discuss why parents came to the Engagement Meeting and how we can get more attendance	6 - Get back to pre-COVID Envolvement, Disconnection post-COVID, Lack of community vs. new involvement	6 - Selina Heald
7 - Fall-festival (October)	7 - Volunteer sign-up sheet on signup.com, ideas for booths and games... need to be better than last year! Last year less games and activities than previous years.	7 - Selina Heald
8 - Healthy Play (November)	8 - Invite parents to participate in an evening of healthy play so that they can articulate the same rules and expectations that we have at school when playing	8 - Selina Heald
9 - STEAM Night (December)	9 - Brainstorm cooperations and businesses to contact and invite to the event. Brainstorm STEAM activities kids can do.	9 - Selina Heald
10 - Gingerbread Night w/OMA Concert	10 - Kindergarten and 1st grade event. Need volunteers to bring in gingerbread house making supplies	10 - Selina Heald